Your privacy is important to us, and we protect personal data in accordance with all laws and requirements including the Data Protection and GDPR legislation. We are Fathers Justice UK Support & Advice Group (known as FJUK hereinafter), based primarily on social media. We are the data controller who is responsible for the personal data held by us. This policy explains how we collect information, what we use the information about you for, the basis on which we collect it and your rights.

We can be contacted by email at info@fathersjusticeuk.co.uk

FJUK oversees all the data management to ensure that compliance with this policy and the Data Protection and GDPR rules.

We provide a service of supporting members with Family court applications and hearings. The information we process is all for this purpose.

## The personal information we collect and hold

We collect personal data from the following sources:

Directly from you via our website, from emails from you or other correspondence and papers provided to us, and posts made via our Facebook group and page. The information we obtain is –

- Name.
- Address.
- Email address(es)
- Phone number(s)
- Date of Birth.
- Details of your circumstances, documents submitted to family court and reports provided by court experts that you have asked us to review and comment.

From third parties such as a family member, partner, or anyone that you have asked to seek advice for you. By them posting for support it is assumed that they have your consent.

#### How we use personal information

We may use your personal data for the following purposes:

To provide you with support and advice on the matter you have asked us to help you with.

To support you with your Family court case or application

We will use your information to carry out our obligations to you, for your support with Family court.

Where we process your data, it is subject to our strict internal policy requirements as well as the Data Protection and GDPR regulations.

## How long will we hold your personal information

We will hold the personal information we use to meet the requirements of our agreements with you for the period of those agreements and any further period afterwards that we need for regulatory or other legal reasons (such as to defend any claims). This will usually mean we will hold the information for seven years after the support ends. We will remove any personal information we do not need when we no longer need it.

We will delete any information about you we no longer need. Please see below in relation to your rights to have data erased, rectified or for you to access it and for you to object to any processing or to transfer it.

## Your Rights

You have a number of rights in relation to your personal information. These are –

The right to confirm if we are using data about you and to access details about what we are using and how;

The right to lodge a complaint with the Information Commissioners Office;

The right to request we rectify any inaccurate data corrected or to have data which is incomplete for the purpose we hold it completed;

The right to be forgotten. Which is the right to ask us to delete information about you and if it is appropriate to do so we will do so;

The right to restrict what we do with data in specific circumstances, including where the accuracy of the data is contested, processing is unlawful, but you do not want us to erase the data or if we only need the data to meet legal requirements;

The right to receive the data we hold about you in a format you can use to transfer the data electronically elsewhere. You are also able to withdraw any consent you have provided for use to use your data at any time. This is opting out and the process is set out below.

# General

Your privacy and data protection is very important to us and we comply with all aspects of the Data Protection and GDPR legislation and ensure that any third parties we engage do so. You can find out more about your rights to data from the Information Commissioners Office.

Some data processing may occur in other parts of the European Union ("EU") or outside of the EU. Wherever data is processed your rights under the Data Protection and GDPRRegulations will be met and we will ensure that any agreement to process your data ensures this and give you rights in the unlikely event of any security breach.

#### Contact Us

If you have any enquiry relating to your personal information, you can do so by sending an e-mail to us at info@fathersjusticeuk.co.uk

(Please note that because of the insecure nature of emails we cannot accept any responsibility for data lost or intercepted in transit.)

Fathers Justice UK Support & Advice Group Privacy Policy